

INFORMATION BOOKING PROCESS

To do your booking, it's necessary that you write in all the obligatory fields, because if you don't write in all the fields you couldn't continue with your booking.

- **IDENTIFY CARD / PASSPORT.** It's essential you have your Passport or Identify Card to do your booking, because you will stay on the Residence. Only if you are minor it's necessary to write the personal details of your parents or tutors.
- **CREDIT CARD / BANK TRANSFER.** You should have your bank details because on the last step of the booking, you will have to pay. You can chose pay by credit card or bank transfer. This payment will be of 310€, 200€ account of security deposit and 110€ of registration fee.
- At the end of the booking process you will find **General Contracting, Privacy Policy** and the **Intern Regulation of the Residence**, that you should read and accept to finalize with your booking.
- One time you send the formulary and before **you will do the payment you have to assure that you use a device** that you can save and see **PDF** documents.
- Before validate your dates and your payment, you will receive the necessary information to finalize with your booking.

Registration fee

The registration fee is an administrative charge which is charged every year. Registration fee amount: **€110**

Security deposit

The security deposit serves to guarantee your place and as security against any damage caused to the room's furniture and utensils.

The security deposit will be returned to the resident on the departure date after checking the state of the room (in accordance with general rental conditions).

The amount of the security deposit will vary according to the length and type of room:

Full academic year (10 months)

Single / Superior Single Room: 900 €

Double / Superior Double Room: 700 €

Short stay (between 1 and 9 months)

Single / Superior Single Room: 500 €

Double / Superior Double Room: 400 €